



Canada Visa Document Checklist

Canada Tourist Visa Document Checklist

Name of the Document	Description	Format
Passport	Scan copy of first and last page	
Old passport copy	Scan copy of Old Passport If any	
Passport photocopied	Copy of entry and exit stamps of all country visited	
Photograph	• White background against • Size35mm x 45mm • 80% face should be seen white background without specs and sunglasses • (Photographs should not be old for more than 3 months).	
National ID	Color Copy of Aadhar card	
Cover letter	Detailed Cover letter indicating the purpose of travel, number of days, passport and travel details	Cover Letter Template
Travel itinerary	Day To Day Itinerary	
Flight tickets	Onward and return	
Proof of Accommodation	Confirmed hotel accommodation booking/voucher for the duration of stay in Canada.	
Bank statement	• Recommended at sufficient funds to cover cost of Trip • Should be of the last 6 months	
IT return	Income tax returns/Form 16 for the last 3 years	
If self - employed	Any proof of self employment/ownership of business	
Leave Approval Letter	A signed original letter on company letterhead from your employer granting leave of absence. This letter must include the following information: • your name and position; • your current salary; • your date of hire; • your employer's name, address and telephone number.	Employer NOC Template
Salary Slip of Last 03 Month	Pay slips for the last three months	
If retired	• Proof of Retirement • Proof of regular income generated by ownership of property or business.	
If sponsored	• Sponsorship Letter from sponsor stating the amount, relationship and source of funds • In case your trip is sponsored by someone else, kindly upload your sponsor's last 6 month statements.	Sponsorship Letter Template
If invited	• Invitation is must from Canada mentioning applicant passport details , purpose of visit , address where they will stay , invitee address and contact details. • Employment proof of invitee in Canada. • Valid Resident permit / Visa copy of invitee. • Invitee Passport 1st & last page . • Invitee Last six months bank statements. • Proof of relation with invitee (Birth certificate or Marriage certificate)	Invitation Letter Template
If Student	If the applicant is a student letter of bonafide certificate from the educational institution is required.	
If Married	Marriage certificate namenot endorse on passport	
If Minor	If Minor Travelling with Single parent authority letter	

Canada Visitor Visa Checklist(For USA visa holder)

Name of the Document	Description	Format 2
Passport	Scan copy of first and last page	
Old passport copy	Scan copy of Old Passport If any	
Passport photocopied	Copy of entry and exit stamps of all country visited	
Photograph	- White background against - Size35mm x 45mm 80% face should be seen white background without specs and sunglasses (Photographs should not be old for more than 3 months).	
USA Valid Visa Copy	Clear USA Valid Visa Copy	

Canada Additional Information Required

Info	Details
Give details of your employment for the past 10 years, If retired, not working or studying, please indicate. If you are retired, please provide the 10 years before your retirement.	If Student, mention: name of the Institution, Course of Study, From (YYYY/MM/DD) To (YYYY/MM/DD) If Employed, mention: Name of the employer/Organization, Job title, From (YYYY/MM/DD) To (YYYY/MM/DD) If Unemployed, mention last job role and last date of working If Self Employed, mention: Name of Business, Job Title,From (YYYY/MM/DD) To (YYYY/MM/DD) If Retired, mention: Date of retirement
Your current marital status	If Married, Mention below - Family Name - Given Name - Date of Birth - Marriage Date
Have you previously been married or in a common law relationship? (other than you current marriage)	If Yes, mention - Family name: - Given name(s): - Date of Birth: - Type of Relationship: - From: (YYYY/MM/DD) - T0: (YYYY/MM/DD)
Have you had any post secondary education (including university, college or apprenticeship training)?	If Yes, Mention - Field Of Study - School/Facility Name - City - From - To
Have you ever taken a test from a designated agency to assess your proficiency in English or French?	YES/NO
Have you ever been refused a visa or permit, denied entry of ordered to leave Canada or any other country or territory?	If Yes, Provide Details